



# **Duty of Candour Annual Report**

**April 2021 – March 2022**

## Introduction

Duty of Candour legislation ensures we tell those affected that an unintended or unexpected incident has occurred; apologise; involve them in meetings about the incident; review what happened with a view to identifying areas for improvement; and learn (taking account of the view of relevant persons).

The organisational Duty of Candour provisions of the Health (Tobacco, Nicotine etc. and Care) (Scotland) Act 2016 (The Act) and the Duty of Candour Procedure (Scotland) Regulations 2018 set out the procedure that organisations providing health services, care services and social work services in Scotland are required by law to follow when there has been an unintended or unexpected incident that results in death or harm (or additional treatment is required to prevent injury that would result in death or harm).

## Our approach

We believe enabling and managing risk is a central part of delivering quality care services. Candour promotes responsibility for developing safer systems; better engages our team members in improving supports; and creates greater trust in people who choose to use our services, either first hand or on behalf of someone else.

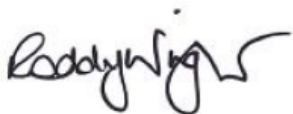
We have had an organisational Duty of Candour procedure and guidance in place since April 2018 and this is reviewed annually. Our policy and guidance sets out our procedural steps; promotes best practice; and provides a checklist to be followed to fulfil the duty. Our guidance is not intended to be a definitive interpretation of the legislation on Duty of Candour. However, following an unintended or unexpected incident, we expect our board members, managers and team members to follow the guidance in implementing the processes outlined. We believe our suite of care and support policies, workforce training and ongoing practice learning and development all serve to promote the rights, health, wellbeing, inclusion and safety of every individual we support. Our Duty of Candour procedure and guidance helps ensure consistency of approach within Hansel and contributes to equity of response across Scotland's health and social care sector.

## Annual report

This annual report meets our organisational requirement to make information public about the number and nature of incidents to which the Duty of Candour procedure has applied in relation to care and support services provided by Hansel.

I can confirm that during the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 there were no incidents to which the Duty of Candour applied (as defined in the 2018 Regulations) in any of our registered care and support services.

In terms of training and development during the last year we have reviewed our Duty of Candour Policy and made this available to all employees and Trustees.



Roddy Wright  
**Operations Director**